

English Language Learner Community Navigator

Under general supervision of the director and program manager, research and develop employment opportunities, assist with recruitment, and participate on Immigrant Integration committees; provide vocational and career pathways, support services, job referral and assistance, counseling, and work experience and training referrals for English Language Learner Adult Employment Program; monitor participant status, develop worksite subsidized placements, and employment contracts; establish strategies with clients on individual development plans; perform community outreach and complete related statistical reports to assist supervision; and performs related duties as assigned.